

SWTJC QUALITY ENHANCEMENT PLAN (QEP) MEETING

April 9, 2015
11:00 am – 12 noon
Uvalde –ESP 15

Meeting called by: Dr. M. Burchfield & Randa Schell **Type of meeting:** Planning Meeting
Facilitator: _____ **Note taker:** Hannah Gonzalez

Timekeeper: TBA
Attendees: Committee Members
Please read: Please read steps 5-7 Vision to Action Summary – we will concentrate on step 5 and 8
Please bring: _____

AGENDA ITEMS

Topic	Presenter	Time allotted
✓ Update on QEP activities	Mitchel and Randa I	5 minutes
✓ Step Five of Vision to Action –Develop Strategies	Mitchel and Randa	10 minutes
✓ Step Six of Vision to Action—Analyze Stakeholders Influence	Mitchel and Randa I	10 minutes
✓ Step Seven of Vision to Action—Plan for Action	Mitchel and Randa	10
✓ Step Eight of Vision to Action—Plan an Evaluation	Mitchel and Randa	10
✓ Questions and discussion		
✓		
✓		
✓		
✓		

OTHER INFORMATION

Observers: _____
Resources: _____
Special notes: _____